

## 1 COVID-19 Public Health Emergency Notice: City of Franklin Buildings to Close Effective 5 p.m. on Wednesday, March 18, 2020; Open by Appointment Only

Out of an abundance of caution and after consulting with our Health Department, and upon the advice and consent of the City of Franklin Fire Chief, as the City of Franklin Emergency Manager and the City of Franklin Director of Health and Human Services/Health Officer, as an Incident Commander for the Public Health Emergency in Response to the Coronavirus Disease 2019, I hereby provide and notify that due to the COVID-19 pandemic, effective at 5 p.m. on Wednesday, March 18, 2020, all City of Franklin buildings will be accessible to the public by appointment only, until further notice. With regard to the Franklin City Hall building, the foregoing shall not apply to the entrance lobby and Common Council Chambers at and during times reasonably prior to and after publicly noticed meetings occurring in the Council Chambers, and the Community Room for senior dining lunch pickup only, which shall be accessible at such times and for such purposes.

This closure will not apply to voters, and the voting process, although we **strongly encourage** residents to request a mailed absentee ballot.

The closure includes City Hall, the Police Department, Fire Department, Public Works Department, and the Franklin Public Library.

If you have City business that you believe requires you to physically appear at a City building, please call the City's general number/switchboard line at 414-425-7500 to make an appointment.

You can also do a lot of city business COVID-19 updates online at www.franklinwi.gov.

- Click here to see directions on how to make property tax payments.
- To obtain an absentee ballot, visit the state's <u>MyVote website</u>. Again, we strongly suggest this. It is easy to use, and you can order a ballot in a few clicks. Please be prepared to take a photo of your ID and upload it into the system, when prompted.

We are also limiting non-essential in-home inspections and utility worker home visits.

March 18, 2020

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Mayor